

## Dining at SHHO

---

We often dine together as a family, the below information will facilitate you to enjoy your full college life and make S.H. Ho College your “home away from home”.

### A. Introduction of Dining

#### **Communal Dining**

Feature: Communal Dining encourages communications among students and members.

Theme: Harmony – Building relationship in the College

Weekdays: Tuesdays/Wednesdays/Thursdays (every week)

Duration: 45 minutes

No. of dinners: Around 30 sessions per term

#### **Cultural Dinner**

Feature: Cultural Dinner engages students into dialogues on the themes of culture, art, music, language, healthy living, environmental care and social integration, etc.

Theme: Openness and Maturity – Exposure to society

Weekdays: Tuesdays/Wednesdays/Thursdays (twice per term)

Duration: 90 minutes

No. of dinners: Around 2 sessions per term

#### **High Table Dinner**

Feature: High Table Dinner is a formal dinner that enhances social awareness and global linkages through after-dinner talks delivered by leading figures from different sectors of the community.

Theme: Enrichment – Heightening global competitiveness

Weekdays: Wednesday (once per month)

Duration: 180 minutes

No. of dinners: Around 3 sessions per term

**College Symposiums (GESH 1000)** will take place during High Table Dinners. In each term, students are required to attend 80% (2 out of 3) of the College Symposiums. The attendance result of College Symposiums (GESH 1000) will be shown on academic transcripts.

### B. Dining Registration

It is important and your responsibility to register your dining participation. (Please refer to Part L for User Manual Registration System.)

#### **Registration and withdrawal deadlines**

Types of dinners	Deadline
Communal Dining	6:00 am of every Monday
Cultural Dinners	6:00 am of every Monday
High Table Dinners	6:00 am of the previous Wednesday of the dinner

\* If the registration deadline coincides with a public holiday, the deadline will be brought forward to the preceding working day.

### C. Vegetarian Meals

If you would like to have vegetarian meals **for the whole term**, please submit the following Application Form for Vegetarian Meals (For All Meals in Term 1, 2023-24) on or before 30 August 2023: <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13670167> (素食桌只開放予已登記為素食者的同學)

If you have food allergy, please provide more details to Ms. Yan Lai via email ([yanlai@cuhk.edu.hk](mailto:yanlai@cuhk.edu.hk)) on or before 30 August 2023.

### D. Friends of SHHO

Students who registered for dining are welcome to share your dining experience with friends and family by “Friends of SHHO” Scheme, details as below:

<b>Types of Dining</b>	Communal Dining (45 minutes) / Cultural Dinner (90 minutes)
<b>Eligibility</b>	SHHO Students who registered the dining session
<b>Quota</b>	Each applicant can bring up to 2 “friends” at each dining event. Overall quota is 6 for each night, and will be allocated on a first-come-first-served basis.
<b>Procedures</b>	<ol style="list-style-type: none"><li>1. Fill in the application form at the dining reception before 6:55pm</li><li>2. Pay in <b>cash</b> for the meal (\$42 for Communal Dining, \$95 for Cultural Dinners)</li><li>3. Get a label of “Friends of SHHO”</li><li>4. Enjoy the dinner</li></ol>

### E. Dinner Box Coupons

Dinner Box Coupon is available for students who are not able to join communal dining due to University or College sports team training, compulsory academic courses or taking part in competitions for the College. There is no need to register for dining in this case and no attendance will be recorded.

#### Application for Dinner Box Coupon:

Please send an email to [shhosa@cuhk.edu.hk](mailto:shhosa@cuhk.edu.hk) **before 1:00 pm** on Friday in the previous week, the email should include your full name, SID and supporting document issued by Team Coaches, College or Department.

#### Collection of Dinner Box Coupon:

Upon recipient of the confirmation e-mail, applicant can collect the coupon at the Dean of Students' Office **before 5:30 pm** on the designated day, a dinner box (with a drink/soup) can be redeemed on the same day from 5:30pm to 8:00pm by presenting the coupon at SHHO canteen. Dinner Box collection is not available on the dates of Cultural Dining and High Table Dinner.

**\*Sports Team may send a representative to collect the coupons for all teammates.**

### F. Walk-in Policy for Communal Dining & Cultural Dinner

If a registered student has not attended the dinner by 7:05 pm, his/her seat will be released to walk-in students on a first-come-first-serve basis; attendance of walk-in students will not be recorded.

### G. Leave Application for Communal Dining & Cultural Dinner

If you would like to cancel you record due to health or academic reason after the registration deadline, please email your FULL English Name, Student ID Number and a leave reason to [shhosa@cuhk.edu.hk](mailto:shhosa@cuhk.edu.hk) **before 12:00 noon** your registered dining date.

#### H. Dining Attendance at Communal Dining & Cultural Dinner

Student who registered for dining shall **take attendance** with his/her CU Link Card **at the dining reception counter**. Continues absent after registration is considered as irresponsible behaviour. Such cases will be notified to the Dean of Students' Office for further action.

Dining attendance will be recorded as follows:

Type	Remarks
Registration + Attendance	Contribution to the Incentive System
Non-registration + Absence	No penalty or punishment
Registration + Absence	Frequent "Absences" after registration is considered irresponsible behaviour
Registration + Leave Application	Applying for leave of absence after registration is considered responsible behaviour

#### I. Leave Application Channel for High Table Dinner / College Symposium

- For illness or academic reasons, you could apply for leave **before 1:00 pm** on Friday in the previous week, please email your full English name, Student ID number and a leave reason with supporting document, to [shhosa@cuhk.edu.hk](mailto:shhosa@cuhk.edu.hk).
- For students who will arrive late due to academic reasons, you could apply for late approval by the same method as leave application.
- Late submission or inadequate information will not be accepted.

#### J. Dining Attendance at High Table Dinner

You must take attendance with your CU Link Card **TWICE**

- First time: 6:30 pm - 6:45 pm
- Second time: at the end of the high table dinner, around 8:30 pm
- No walk-in quota is available for High Table Dinners

For **lateness after 6:45 p.m. but before 7:00 p.m.**, frontline staff will keep your CU Link Card at the counter, please collect your CU Link Card and **an official warning letter** after the High Table Dinner at the reception counter.

#### **No entry for:**

- Lateness after 7:00 pm
- Lateness after 6:45 pm who has received the official warning letter previously
- No registration
- Wrong dress code

The attendance of High Table Dinners will determine whether you pass or fail GESH1000 in each term, which will be shown on your transcript. 80% attendance in each term (i.e. 2 out of 3) will be considered satisfactory.

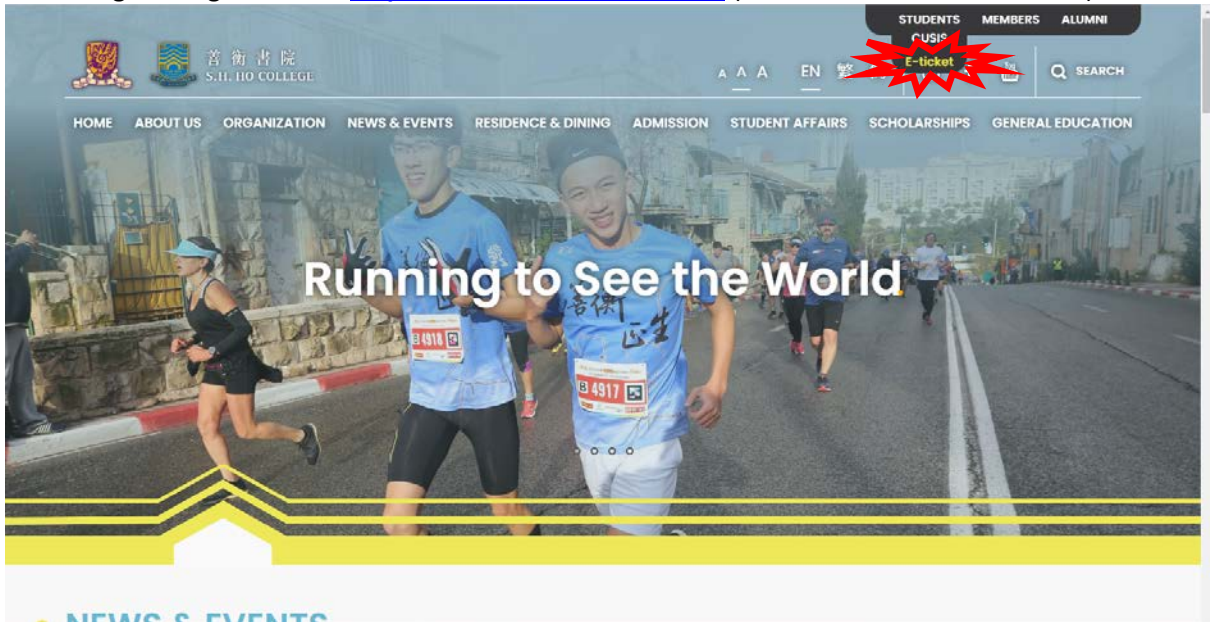
**K. Dress code for High Table Dinner**

- The college gown is a mandatory item in High Table Dinner. You should keep it clean and tidy and wear it for each high table dinner.
- You should wear formal attire under the gown, please see below visual illustration.

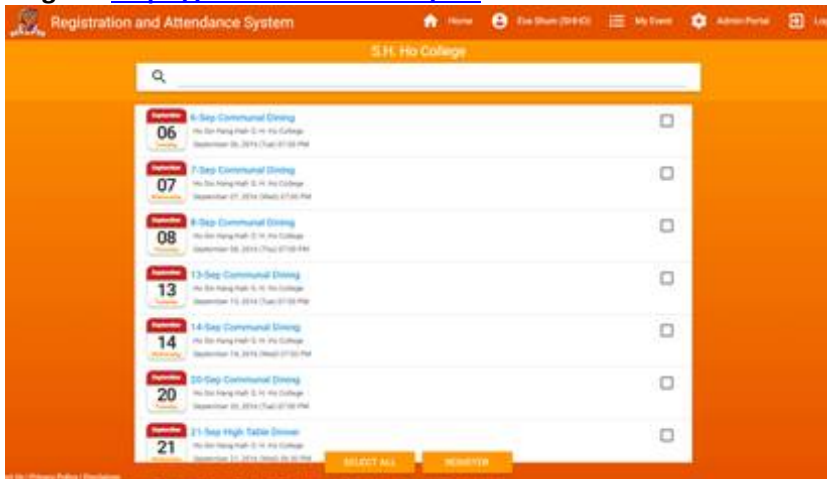
<b>Do</b>	<b>Do</b>	<b>Don't</b>
		
	 	 

## L. User Manual Registration System

Go through College website: <http://www.shho.cuhk.edu.hk> (click "Students" -> "e-Ticket")



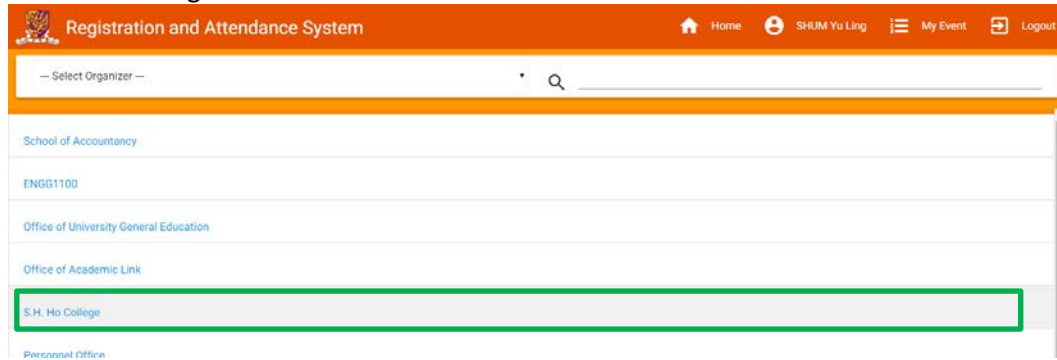
Or go to <https://www.cuhk.edu.hk/ras>



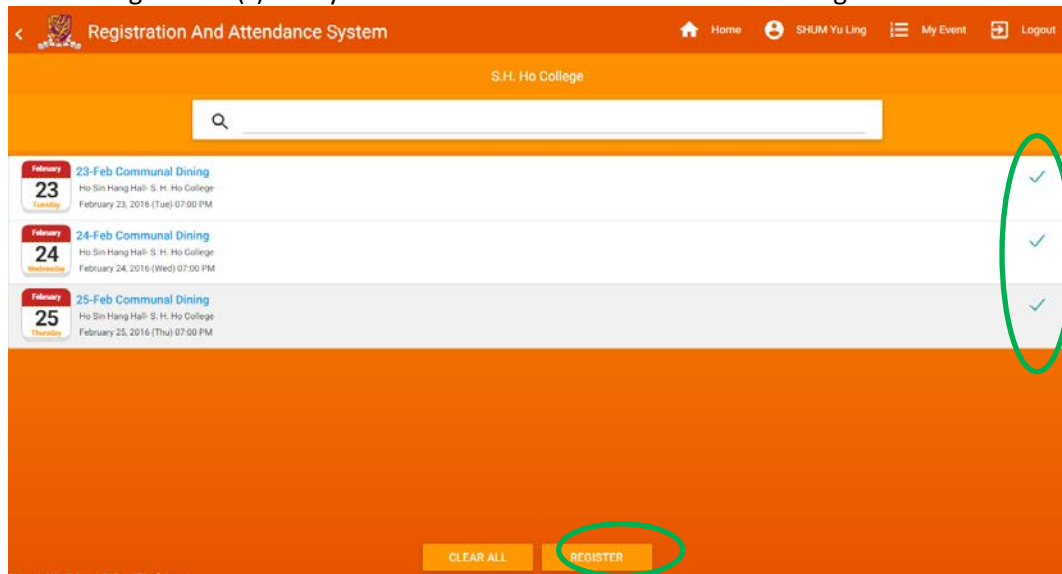
Login with your *Student-ID@link.cuhk.edu.hk* and *OnePass (CWEM)* password



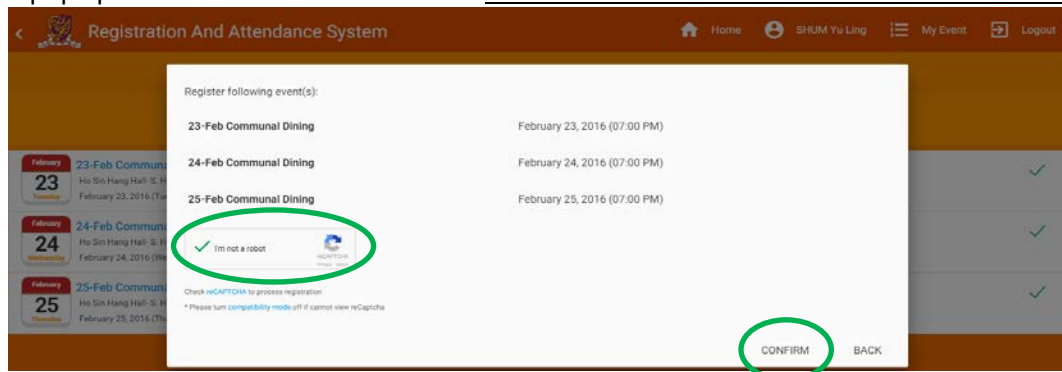
Click "S.H. Ho College:



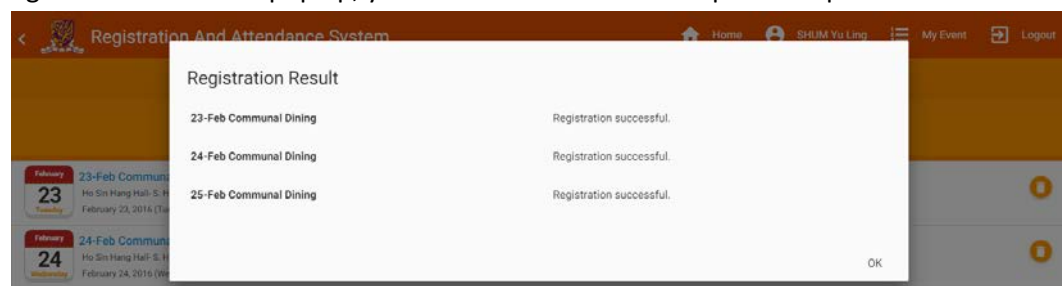
Select the dining session(s) that you would like to attend and then click "register".



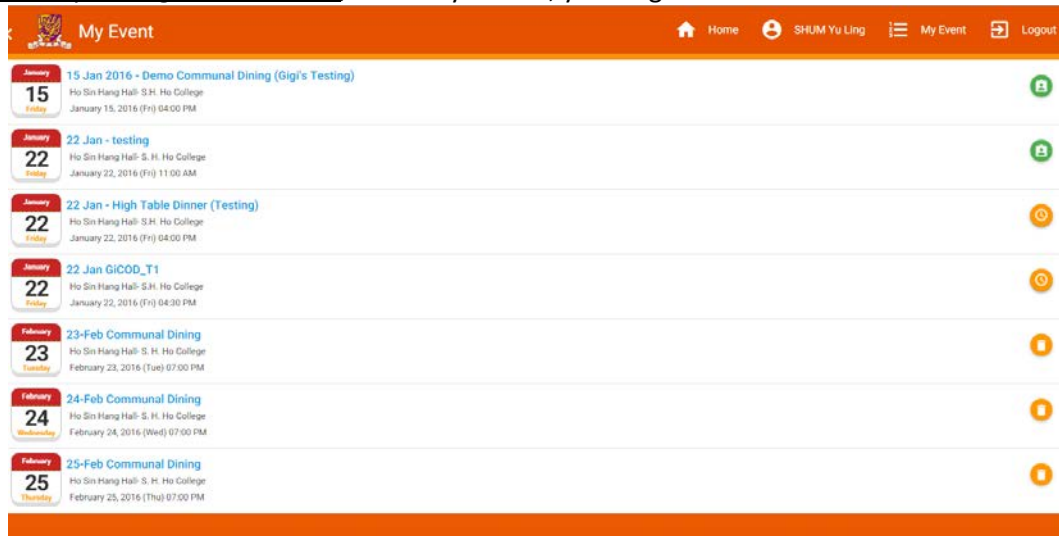
Then a pop up screen will be shown as below. **You MUST tick I'm not a robot and then click "CONFIRM"**



The Registration result will pop up; you should click "OK" to complete the process.



To check your registered events, click “My Event”, your registered events will be showed.



To unregister event, click “My Event”, your registered events will be showed. Click the “rubbish bin” next to the event you would like to unregister and then click “OK” to confirm.

